



## **Coronavirus (COVID-19) - Business continuity plan**

The Hills Group's priority is to keep our employees, customers and community safe whilst ensuring that we continue to deliver products and services with minimal disruption, and comply with the latest Government advice on the Coronavirus (COVID-19) pandemic.

We are closely monitoring the impact of the virus and our Group board is meeting daily to ensure our resilient business continuity plan reflects the unfolding situation. In line with Government guidance, we have made arrangements to allow employees to work remotely if they are able to and put in place social distancing measures where needed.

We expect to be able to maintain normal office and site operating hours, albeit with a potentially reduced workforce, and with the range of technologies available today, those employees who are working remotely are able to provide the usual level of service that our customers have come to depend on.

This year marks 120 years since my great grandfather started his brick manufacturing business in Swindon and it has grown from those humble beginnings and been 'built from the ground up' into the business it is today. The company has over the intervening years faced many challenges, and has always managed to succeed through tough times. This has been achieved by pulling together both as a family and in partnership with our employees as a business and we will continue to do so.

If you have any queries please contact us, and in the meantime, take care and keep safe.

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**Mike Hill, chief executive**

18 March 2020